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6 June 1973

MEMORANDUM FOR THE RECORD

SUBJECT: FY 1974 Planning Paper

STATINTL

[REDACTED] PMCD, called the undersigned to go over request for position title changes for the GS-9 and GS-7 positions being transferred from C&L to AD/L (Voucher Exam to Accountant) and for the GS-6 position in Monetary being changed from Sec-Steno to Accounting Clerk.

He was advised that Pos. No. 0718 and 0719 (GS-9 and GS-7 in AD/L) require accounting degrees/and/or background. He asked if we would go along with Finance Assistant title for the GS-7 and I told him I saw no objection to that.

He wanted to know if the job in Monetary being changed from Sec-Steno to Accounting Clerk required typing. He said no mention was made of typing in the new job description. I told him that it was not a requirement.

As an afterthought he questioned what would justify the GS-14 in the Accounts Division, Reports & Analysis Branch when the second job (GS-12) is reduced to GS-11. I told him that the incumbent of the GS-14 serves as Deputy Chief of the division as well as Chief of the Branch.

Sandy S.